

**MINUTES OF THE CITY OF WICHITA**  
**WICHITA AIRPORT ADVISORY BOARD**

**Monday, September 9, 2019**

Present: Charles Fletcher (Vice Chairman), Robert Benton, Tim Bonnell, Paul Davis, Joey Ellzey, David Eslinger, Randy Frazer, Dwight Greenlee, John Hennessy, Jr., Karyn Page, Brent Wooten.

Airport Staff: Victor White, Director; Brad Christopher, Assistant Director; Jean Zoglman, Finance Manager, Valerie Wise, Air Service and Marketing Manager; Don Dearthmont, Airport Engineering and Planning Manager; Traci Nichols, Properties and Contracts Manager; Kriscia Palacios, Clerk.

City Staff: Jennifer Magana, Director of Law

Guests: Brian Strunk, Midwest Corporate Aviation

Vice Chairman Fletcher called the meeting to order at 3:00 p.m. and asked if anyone was present to speak on the public agenda. No one came forward to speak.

**Approval of Minutes**

*Motion by Mr. Bonnell and second by Mr. Greenlee to approve the minutes of the August 5, 2019 Wichita Airport Advisory Board meeting (WAAB). There were two corrections to the votes of last month's minutes. Motion carried unanimously.*

**Director's Report – Victor White:**

The Airport staff will meet with the Airlines and their Properties & Real Estate personnel on October 1<sup>st</sup> to go over the rates and charges for the 2020 fiscal year.

Karyn Page arrived at 3:04 p.m.

Ortega Aviation is in the process of moving into the old American Bonanza Society building, signs are up and they are working on the roofing now. There will be an Open House once all renovations are complete.

The Annual EAA Fly-in at Jabara will take place on September 28<sup>th</sup>.

There will also be a Fly-in at Cook Field in Derby on September 21<sup>st</sup>.

The All Kansas Air Tour is running September 26<sup>th</sup> thru the 28<sup>th</sup>, and will commence in Wellington and ends at Jabara.

Tomorrow September 10<sup>th</sup>, Rear Admiral and Director of Maritime Partnership program, Nancy S. Lacore, will be in the Airport for Navy Week to meet with the Director and to receive a detailed behind-the-scenes tour of the terminal.

DHL Lease Renewal will be on the September 10<sup>th</sup> City Council/WAA Agenda.

The Customs & Border Protection Lease Agreement is still in preparation and will also go on the City Council/WAA Agenda sometime in October.

The remains of Seaman 2<sup>nd</sup> Class Wilbur Clayton Barrett will return to Kansas and arrive on a Southwest flight on Thursday, Sept. 12 at noon. Seaman Barrett was on the USS Oklahoma when it was sunk by torpedoes at Pearl Harbor.

Valerie Wise will be attending the Airport Roundtable Conference, which will take place in Grand Rapids, Michigan this year. Five airlines will be present.

KDOT will be here to do Drone testing and possible ways that it could be done in a safe and efficient manner. KDOT will issue a press release on September 22<sup>nd</sup>.

Regarding the Clemens Agreement, we are still waiting for the City Council to decide when to place it on an agenda.

### **Leasing Policy Updates & Revisions**

The Director offered a very thorough page-by-page review of the Airport's current Leasing policies. The Board offered feedback. A decision will not be made on the updates until further changes are made.

### **Project Updates**

Don Dearthmont, Airport Engineering and Project Manager, gave us a brief but detailed presentation of the Street Side Paving Project around the Administration and Police & Fire Buildings.

Bid date for the High Voltage Project is later this month, anticipated start date is scheduled for late October.

Pearson Construction was awarded the contract for the Runway Rehab Project, we anticipate beginning construction in early October.

**Other Business**

The next WAAB meeting will be Monday, October 7, 2019 at 3:00 p.m.

Motion to adjourn at 4:12 p.m. by Mr. Greenlee, 2<sup>nd</sup> by Mr. Bonnell. Motion carried unanimously.

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Kriscia Palacios, Clerk