

MINUTES OF THE CITY OF WICHITA
WICHITA AIRPORT ADVISORY BOARD

Monday, February 5, 2018

Present: Tim Bonnell, Paul Davis, David Eslinger, Charles Fletcher, Dwight Greenlee, Carl Koster, Ron Ryan

Airport Staff: Victor White, Director; Jean Zoglman, Finance Manager; John Oswald, Engineering and Planning Manager; Traci Nichols, Properties and Contracts Manager; Brian Cowles, Operations Manager; Leah Gisick, Administrative Aide II; Jordan Leonard, Clerk

City Staff: Jay Hinkel, Deputy City Attorney

Guests: Brian Grimmatt, KMUW
Caleb Coltrane, Garver

Vice Chairman Ryan called the meeting to order at 3:00 p.m. and asked if anyone was present to speak on the public agenda. No one came forward to speak.

Approval of Minutes

Motion by Mr. Fletcher and second by Mr. Koster to approve the minutes of the January 8, 2017 Wichita Airport Advisory Board meeting (WAAB). Motion carried unanimously.

Director's Report – Victor White

The Colonel James Jabara Airport development proposals are due February 9th.

Interviews for the 6 broker firms that applied to be the airport's real estate marketing and listing agent, are still being scheduled. A date for interviews has not yet been chosen.

A revised Request for Proposals (RFP) were sent out last week for Airline Air Service Consultant. This firm will help with data collection, demographics, creating presentations for airlines, etc.

The Development Opportunities section on FlyWichita.com will be going live within the week with new advances and links to view available buildings and land at both Jabara and Eisenhower Airports.

Jean Zoglman spoke about new focus groups that are being put together to get input from customers on the parking operation at the Airport. The Research Partnership is a national market research firm based on the WSU campus that is helping with selecting whom will be put into the focus groups. Out of the six groups that will be put together, two groups are for business travelers, two groups are for leisure travelers, and two groups for non-travelers. With developing these focus

groups, it will help give the Airport a better understanding on what customers would like to see or not see with the parking operation and facilities.

Leah Gisick spoke to the board about a committee that she is a part of with the city called the Lean Government. This committee has been working with ideas to help processes within all city departments to help with efficiency within these processes. The process that was chosen for the Airport was the paper process. Trying to eliminate the amount of paper that is printed when electronic files are available. Gisick has set up a group at the Airport to help with implementing this procedure. The team's sponsor is Victor White and the team also includes; Jordan Leonard, Jean Zoglman, Jason Harper, and Linda Turley. A step to start eliminating the amount of paper printed, is to stop printing out packets for the WAAB meetings. The electronic packets will be sent out, and electronic agenda will be then shown on the projector during the meeting. The board members present at the meeting agreed this would be a great procedure. This process will start at next month's WAAB meeting.

The U.S. Department of Transportation has awarded a Central Air Service Grant to the Salina Airport. This grant will help subsidize the air service to Denver and Chicago. Great Lakes Airlines that flies out of Salina will be replaced with Skywest Airlines.

Project Updates – John Oswald

John Oswald presented a PowerPoint Presentation showing a map that shows all the Airport owned gas and electrical system lines. The Airport is the distributor and supplier of both the gas and electrical systems within the Eisenhower Airport campus. John Oswald explained how each system is used and how the systems operate. All wires and cables are underground to provide less congestion above ground. The presentation showed the maps of where all the wires and cables run and can be found throughout the campus.

Other Business.

The next WAAB meeting will be Monday, March 5, 2018 at 3:00 p.m.

Motion to adjourn at 3:39 p.m. by Mr. Davis, 2nd by Mr. Greenlee.

Jordan Leonard, Clerk