

MINUTES OF THE CITY OF WICHITA
WICHITA AIRPORT ADVISORY BOARD

Monday, March 7, 2005 – 3:00 p.m.

Present: Tim Austin, Dion Avello, Bill Calloway, Ron Estes, Mitch Faroh, Charles Fletcher, Beth Garrison, Willis Heck, Dorothy McKay,

Absent: Charles Bouilly, Dave Murfin, Jay Swanson and James Thompson

Airport Staff: Tom Nolan, John Oswald, Sandy Coykendall, Jean Zoglman, Valerie Wise

City Staff: Doug Moshier

Chairman Austin called the meeting to order.

Airport Engineering and Administration staffs were introduced to the Board.

Approval of Minutes

Motion by Heck to approve the minutes of the February 7, 2005 Wichita Airport Advisory Board meeting. Motion carried unanimously.

Terminal Program Manager

Nolan reported that meetings with the selected program management firm have been underway to negotiate the scope of work, terms and conditions in cooperation with the City's Law Department. The next step is to conduct an independent fee appraisal which requires a formal proposal process. A notice to proceed should be given within one week with the independent fee appraisal. This will verify that the scope of work and fee are in line. Once completed, the FAA will have to approve it and then it will be presented to City Council.

The FAA prohibits the selection of a consultant based on price, but the selection must be qualification-based. After the scope of work is established, then fees are negotiated. The final contract is subject to FAA approval in terms of scope and fees.

KTTI Project at Jabara

Recently the City Council adopted a resolution in support of the Kansas Technical Training Initiative (KTTI) to be constructed at Jabara Airport. The facility will be located on the northwest end of the airport. Nolan stated that it is important to preserve leasing policies, i.e., the airport owns the facility and the tenant pays for improvements and land rental. The City expects to issue general obligation bonds to fund this facility and lease it to Cowley County Community College. Cowley County has an existing aviation-training program based in Arkansas City which will be relocated to Wichita.

Motion by Avello that the Wichita Airport Advisory Board supports the City Council's action to adopt a resolution authorizing conceptual design of the proposed aviation

training facility, to be constructed at Jabara Airport, and authorize selection of a design consultant. Motion carried unanimously.

AAO Developments

Recently there have been two inquiries for development at Jabara Airport – one is for a corporate hangar and the other for a hangar for fractional aircraft operator. The location for these hangars would be on the southwest end of the airport. Land acquisitions on the north end and east side identified in the master plan were discussed.

Rental Car Ready Lot

Every year in February rental car ready spaces are reallocated for the upcoming year and every year the rental car companies request additional spaces. A plan was presented in which 19 spaces could be added in the rental car ready lot without depleting the short-term spaces. This included 26 spaces being constructed on the north end of the short-term lot by relocating a portion of the sidewalk and building onto the grassy areas. Airport staff could do the construction at an approximate cost of \$7,000. This plan is for a two-year period as a portion of the parking lot will be torn up due to construction of a new terminal building.

Discussion ensued. It was pointed out that at certain times during the day the rental car companies need to shuffle several cars and there is not enough space to accommodate their customers in a timely manner. Also, additional personnel are needed to move vehicles quickly.

Motion by Fletcher to approve the concept of expanding the rental car ready lot by 19 spaces and to work on building the additional 26 spaces. Motion carried unanimously.

Master Plan/Terminal Plan Update

The master plan technical report and the Jabara Airport layout plan are complete. The FAA has reviewed and provided comments on the Mid-Continent Airport layout plan.

The FAA has provided a written response to the terminal area plan developed by the architect last year. There were four comments that the consultant will be addressing. Basically the plan is complete and will be used for the design activities.

Austin suggested it would be beneficial for the WAAB to meet with the Design Council in the early stages of the design process.

January 2005 Statistical /Project Report

Total passengers in January showed a decline of 2.75% over 2004.

Other Business

Discussion ensued regarding Fair Fares activities. It is essential that the Board members contact their Council members and County Commissioners urging their support of the plan to retain AirTran.

Avello also stressed the importance of advertising and suggested that the lack of advertising is part of the reason for the current situation.

Motion by Avello that the Board supports the community's efforts in retaining affordable air service recognizing it as a critical component in economic development. Motion carried unanimously.

On March 22, 2005 an Airport budget presentation will be given to the City Council at a workshop.

Meeting adjourned at 4:15 p.m.

Valerie Wise, Clerk