

MINUTES OF THE CITY OF WICHITA
WICHITA AIRPORT ADVISORY BOARD

Monday, April 5, 2004 - 3:00 p.m.

Present: Tim Austin, Dion Avello, Beth Garrison, Ron Estes, Mitch Faroh, Charles Fletcher, Michael Ledy, Dorothy McKay, Dave Murfin, James Thompson

Absent: Charles Bouilly, Bill Calloway, Jay Swanson

Airport Staff: Bailis Bell, Tom Nolan, Valerie Wise, Jean Zoglman

Chairman Austin called the meeting to order.

Approval of Minutes

Motion by Estes to approve the minutes of the March 1, 2004 Wichita Airport Advisory Board meeting. Motion carried unanimously.

February 2004 Financial Report

The February 2004 Financial Report was presented. Bell stated that staff will provide the City of Wichita's accounting of the Airport activities on a quarterly basis.

2005-2006 Operating Budget

Jean Zoglman and Tom Nolan reviewed the proposed 2005-2006 Airport operating budget. There was discussion concerning t-hangars and traffic at Jabara Airport. There was further discussion regarding the public safety fee with which the Board had previously opposed. The City proposes to charge the airport \$763,200 in 2004, but because of the Board's opposition to this amount, the 2003 charge of \$368,690 was included in the proposed budget. Union representation for airport employees was also discussed.

Operating revenue projections exceed expenses in order to accomplish the capital program without affecting the debt capacity. Operating earnings are not designated by law to be earmarked for certain projects. Those monies need to be available to fund projects, such as a new terminal building if one is to be constructed. Although the airport is making money, it is being poured back into the facility. Bell stated that our dividend is to the community for a better airport.

The 12% increase in the budget from 2003 to 2004 for personal services was discussed. It was pointed out that health insurance increased 38%.

In the past, the Finance Department determined the airport's expense budget. However, this year each City department has the opportunity to present their budget to City Council.

Motion by Estes that the Wichita Airport Advisory Board gives a general endorsement of the proposed budget. Discussion ensued. Motion carried unanimously.

Economic Development Committee Report

A meeting was held with representatives from the City's Economic Development Department, the Chamber, and Sedgwick County. At that meeting it was recommended that there needs to be a greater presence at trade shows. It was also recommended that available properties on both airports should be advertised on the City's and Airport's websites. At present there is not an action plan to market airport properties; it is accomplished on a reactionary basis.

It was suggested that a program option be added to the proposed budget for a position to market airport properties. Zoglman explained that with program options it is necessary to justify the options but they are not included in the budget. They are presented as a separate piece of paper to City Council for review.

Motion by Fletcher to add an Airport Economic Development position as a program option to be submitted with the budget. Discussion ensued. Motion carried unanimously.

Master Plan/Terminal Plan Update

Financing options are being reviewed.

February 2004 Statistical/Project Report

Total passengers are up 10.71% over last year. There was discussion regarding fares to Denver now that Great Lakes Airlines has left the market. The Board requested a review of Denver fares at the next meeting.

Other Business

There was discussion concerning baggage delivery. The Board will tour the baggage delivery area at the next meeting.

Meeting adjourned at 4:40 p.m.



Valerie Wise, Clerk