

**CITY OF WICHITA**  
**WICHITA AIRPORT ADVISORY BOARD**

**MINUTES**

**Monday, May 7, 2001 - 2:00 p.m.**

Present: Robert Alford, Tim Austin, Dion Avello, Charlie Bouilly, Beth Garrison, Carl Koster, and Dorothy McKay

Absent: Jay Swanson and Elizabeth Kinch

City Staff: Ernie Garcia, Doug Moshier

Airport Staff: Bailis Bell, Jean Zoglman, Valerie Wise

Chairman Bouilly called the meeting to order.

**Approval of Minutes**

*Avello moved to approve the minutes of the April 2, 2001 Wichita Airport Advisory Board meeting. Motion carried unanimously.*

**2002 – 2003 Budget**

Jean Zoglman, Airport Finance Manager, gave an overview of the 2002 – 2003 budget. The airport's debt service will be significantly paid off in 2001. Fees from the airlines are based on the cost of doing business at Mid-Continent Airport. There is some decrease in the budgeted amounts for both flight fees and terminal building fees due to the decrease in debt service. The largest increase in revenues comes from hangars and buildings. When a tenant builds a facility on the airport, in most cases airport special facility revenue bonds are used to finance the construction. No facility rent is paid during the time period of the outstanding bonds. Once these bonds are paid off, the tenant begins paying rent based on fair market value or other negotiated rate. These rental payments are coming on line now. This revenue is not applied to decreasing airfield landing fees.

On the expense side, there is little change in personal services, which includes employees' salaries and benefits. There are 102 budgeted positions of which 91 are filled and five are seasonal positions. The City Council adopted the expenditure of \$150,000 for air service promotion contracts, which is reflected in the budget. It is requested that Airport Advisory Board travel be allowed as a budgeted item. A new Flight Information Display System will be operational by the end of summer. Some of its information will be fed from an FAA download, which will give more accurate information. Arrival and departure information will also be available on the airport's

web site or cable TV. There are costs associated with the new system; however, it should be less than the costs to maintain the current system.

There is a current gap in airport public relations and it has been requested that a position be added to handle public relations activities and media calls. The budget does not reflect this position because it is a requested item.

*Motion by Austin to receive and file the 2002 – 2003 budget. Motion carried unanimously.*

*Motion by Koster that the Wichita Airport Advisory Board is in support of adding an airport public relations position. Motion carried unanimously.*

### **WAAB Travel**

The board discussed the Airport Minority Advisory Council, Airport Business Diversity Conference June 2–5, 2001; the Commissioners Annual Conference June 7-9, 2001, and the ACI-NA/AAAE Summer Legislative Issues Conference July 23-24, 2001. Austin stated these conferences are very beneficial and educational. The board requested to review all of the conferences for the year.

### **March 2001 Activity/Project Report**

Total passenger traffic in March 2001 is down 2% from March 2000. Total aircraft operations are up 18% from this time last year.

### **Other Business**

Austin requested that the Advisory Board be apprised of the services for which the \$150,000 was approved for air service promotion. Bell stated that part of the money would be used for research to determine the number of passengers driving to other airports from the Wichita area. Also, if the Kansas Legislature approves funding to support the City's air service efforts, money will be needed for startup efforts.

Koster stated that next month will be his last meeting. Carl Harris, Mayor of Newton, will assume responsibilities as Chairman of REAP.

Meeting adjourned at 2:55 p.m.