

**CITY OF WICHITA  
WICHITA AIRPORT ADVISORY BOARD**

**City of Wichita Idea Center  
Monday, May 1, 2000  
2:00 p.m.**

Present: Gary Adamson, Robert Alford, Tim Austin, Dion Avello, Charles Bouilly, Beth Garrison, Jim Gregory, Dorothy McKay, Jay Swanson

Absent: Larry Fleming, Elizabeth Kinch, Jeffrey Roberts

City Staff: Chris Cherches, Doug Moshier, Ernie Garcia, Jamsheed Mehta, Dave Barber, Allen Bell, Misty Bruckner

Airport Staff: Bailis Bell, John Oswald, Valerie Wise, Clerk

Chairman Charles Bouilly called the meeting to order.

**Approval of Minutes**

Adamson moved to approve the April 3, 2000 minutes of the Wichita Airport Advisory Board. Motion carried unanimously.

**Discussion of Dissemination of Board Materials**

In an effort to distribute WAAB meeting information to the board members in a more expedient manner, Bell asked the board for their input as to sending the information electronically. There was some concern about sending sensitive information via e-mail. The consensus of the board was to use e-mail, however, lengthy documents would be sent through the mail.

**Report of Travel Policy Committee**

Tim Austin gave a report on the findings of the travel policy committee meeting. The Committee felt that the Airport Advisory Board should conform to the City of Wichita's travel policy. However, the Airport Advisory Board is unique in its business and it would be helpful if members would be allowed to travel to certain conferences for education on topics such as master planning, regulatory issues, government affairs issues, economics, and airport business in general. If a member is allowed to travel, he/she would be required to justify their reason for the travel, information must be shared with the board, and the travel must be budgeted. Travel expenses would be reimbursed out of airport funds. Airport Advisory members would be limited to attend one trip every two years. The Committee felt that the Airports Council International-North America Annual

Conference and the FAA/Airport Minority Advisory Council Conference were important meetings to attend.

It was noted that other advisory boards do not have their own travel policy.

Garrison moved to approve the travel policy. Motion carried unanimously.

At the previous WAAB meeting, Robert Alford requested to attend the FAA/Airport Minority Advisory Council meeting in Orlando June 17-21, 2000. Gregory moved to approve Alford's attendance. Motion carried unanimously.

### **Workshop**

Bell stated the reason for the workshop is to focus on what the Advisory Board should do to enhance Mid-Continent and Jabara Airports. Misty Bruckner facilitated the workshop. The four main topics of the workshop were: (1) Current status of airport operations; (2) Visioning-Where should we be going? (3) Issues or Projects to be Addressed; (4) Priority setting. The top five issues the board felt it should focus on were: (1) Update the master physical plan; (2) Initiate marketing efforts to promote airport and services; (3) Initiate a strategic financial plan; (4) Study demand for cargo services (a) as a regional hub and (b) as an (inter)continental hub; (5) Attract commercial carriers for the most used routes.

Chairman Bouilly stated that, at the next meeting, the board should be prepared to map out a plan for the rest of the year.

The next WAAB meeting will be held at Jabara Airport.

Meeting adjourned at 4:08 p.m.

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Valerie A. Wise  
Airport Advisory Board Clerk