



MINUTES
WICHITA AIRPORT AUTHORITY
ADVISORY BOARD
Monday, February 7, 2022
3:00 P.M.

The regular meeting of the Airport Advisory Board was held at 3:00 p.m. in the Airport Board Room, 2173 Air Cargo Rd and via a virtual format.

MEMBERS PRESENT: Charles Fletcher, Tim Bonnell, Paul Davis, Joseph Ellzey, David Eslinger, Randy Frazer, Dwight Greenlee, John Hennessy, Jr., Karyn Page, Ron Ryan, ShaQiyla Banks, Jonathan McRoy.

ALSO PRESENT: Jesse Romo, Director of Airports; Brad Christopher, Asst. Director of Airports; John Oswald, Engineering and Planning Manager; Valerie Wise, Air Service and Marketing Manager; Jean Zoglman, CFO; Traci Nichols, Project and Contracts Manager; Kevin Reiser, IT Manager; Leah Gisick, Admin Aide II, Jill Darge, Airport Clerk. Jay Hinkel, Deputy City Attorney.

WELCOME AND INTRODUCTIONS: Following roll call taken by Jill Darge; Charles Fletcher called the meeting to order once a quorum was established.

APPROVAL OF MINUTES: The Board approved the Minutes of the Airport Advisory Board Meeting held on December 6, 2021, with a vote of 11 – 0.

No public comments were received.

DIRECTORS REPORT

- Members were given a list of board members whose appointments are expiring in March and were advised to reach out to their representatives for reappointment.
- A power point presentation was shown for 2021 Year in Review.

AIRPORT OPERATIONS

- On January 13, 2022, the airport received its Certificate of Operations for its 2 UAS.
- Eisenhower Airport had 30.25% fuel increase.
- Jabara Airport had 50.79% fuel increase.

PROJECT UPDATES

- Completed \$29M of airport funded projects at both airports.
- Runway Rehabilitation completed providing major pavement rehabilitation to both parallel runways.
- Replaced and upgraded airfield electrical equipment on both runways.

- Finished Fuel Farm Apron Phase 2A which is a \$2M project.
- Finished a medium voltage project which we have nicknamed Phase 6 which we have spent about \$4M upgrading the electrical system, transformers and electrical gear on the east side of the campus.
- Project AAO taxi lane A-3 Extension this project cost of \$900,000.00 which is west of the T-hangars and North of the old Admin. Bldg.

PROPERTIES

- 9 new property agreements brought in \$543,545.00 in new rental income.
- New Cargo Operator, Trego/Dugan, which is \$97,000.00 in new rental income.
- Approval for construction of new hotel north of Hampton Inn that will have a revenue income of almost \$74,000.00 when completed in 2023.
- Honeywell signed over their lease to Millennium and Mann Aviation sign over their lease to AirMS.
- Completed Tenant Improvements valued at \$15,850,776.

AIR SERVICE

- 2021 passengers have recovered 63% of last year's traffic. We are still 27% below 2019 and that was a record year. Business travel has not fully returned, and we are still dealing with international travel restrictions.
- In 2021 we had 23% fewer seats than we had in 2019. In 2021 we had 10% more than we had in 2020.
- Wichita has outpaced the U.S. in recovery.
- Wichita load factors exceed domestic for most airlines except Frontier and Southwest.
- Air Cargo tonnage has increased 23% since 2017, incoming cargo up 18% from 2017 and outgoing cargo is up about 32%.

AIRPORT ADMINISTRATION

- Operating revenues 3% higher than budgeted and 21% higher than 2020 actuals.
- Operating expenses 10% lower than budgeted and within 3% of 2020 actuals.
- Exceeded goal of maintaining level airline rates with mid-year adjustment that lowered the landing fee and terminal rental rates by 10%.
- Entered into grant agreements for \$13.7M in Covid recovery operating grants of which \$1M is relief for concessionaire's tenants and \$1.2M for capital projects.
- Experienced a 31% increase in user fees (PFC/CFC).
- Landed weights recovered 14% year-over-year.
- Negotiated agreement that will allow airport campus tenants to obtain fiber-based service from AT&T using airport infrastructure.
- Initiated gate use management system for the terminal common use gates and expanded to cargo apron.
- Implemented new payroll system with employee self-service features.
- Completed first full year of completely digital archiving of accounts payable and accounts receivable records.
- Secured authorization for additional IT resource position pursuant to the IT Master Plan.

INFORMATION TECHNOLOGY

- Conducted a Cybersecurity Threat Assessment with the Department of Homeland Security.
- Replaced the security system for US Customs & Border Patrol. Includes: Video Surveillance, Access Controls, and Duress Alarms. Further expansion is scheduled for 2022.
- Increased the capacity of IT spaces in the Terminal's West End (Ticket Counters & ATO).
- Continuation of a 2019 initiative with AT&T to provide last-mile fiber optic internet service to Airport Tenants.
- Acquired a Body-Worn Camera solution for Police & Fire Patrol Officers.
- Acquired a Call-Recording solution for Police & Fire's Guardstation 24/7 phones.
- Acquired software for producing digital voice announcements through the PA system.
- Upgraded the Airfield Lighting Control System and its cybersecurity measures.
- Upgraded the Parking Revenue & Control System's cybersecurity measures and internet feed.

Other Business

- Karyn Page suggested that since we now have an IT manager maybe we can update the IT equipment in the Boardroom. Jesse stated that Kevin is working on updating equipment including smart boards and what other technology upgrades we will need.
- Charles Fletcher questioned that when the terminal was built, they thought there would be enough capacity to absorb growth. Kevin stated that when the terminal was built, he believed it was to house at least 7 major airlines, but the spaces were limited as to where they could be placed in relation to everything else. So, we don't have unlimited capacity, but we have the ability to expand.
- Johnathan McRoy asked how 5G was going to affect the Airport Operations. Jesse responded that he didn't think it was going to impact us. He thought we had one instrument approach that could fall within the category of influence. But from what we can tell right now we are not on the list of airports to be impacted so we should be ok. Brad stated and this is what's primarily considered a low visibility approach that the Cat2, Cat3, A type low visibility approach. We only have one of those and it's ILS Cat2 approach runway 1L. So, when 5G comes to Wichita if this issue isn't resolved between the FAA and the network carriers that would be the only instrument approach that would potentially have some impact.

The next regular meeting will be held on March 7, 2022, at 3:00 p.m. in-person and with virtual participation.