

**MINUTES OF THE CITY OF WICHITA**  
**WICHITA AIRPORT ADVISORY BOARD**

**Monday, October 4, 2021**

Present: Charles Fletcher (Chairman), Tim Bonnell (Vice Chairman), Paul Davis, Joseph Ellzey, David Eslinger, Randy Frazer, Dwight Greenlee, John Hennessy, Jr., Dr. Thom Rosenberg

Airport Staff: Scot Rigby, Interim Director; Brad Christopher, Assistant Director; Valerie Wise, Air Service and Marketing Manager; Jean Zoglman, CFO; John Oswald, Engineering and Planning Manager; Leah Gisick, Admin Aide II; Jill Darge, Airport Clerk

City Staff: Jay Hinkel, Deputy City Attorney

Guests: Caleb Coltrane, Garver

Chairman Fletcher called the meeting to order at 3:00 p.m. and asked if anyone was present to speak on the public agenda. No one came forward to speak.

**Approval of Minutes:**

*Motion by Tim Bonnell and second by Ron Ryan to approve the minutes of the September 13, 2021 Wichita Airport Advisory Board meeting (WAAB). Motion carried unanimously.*

**Director's Report – Scot Rigby and Brad Christopher:**

Wichita Airport Authority (WAA) has issued an Unauthorized Unmanned Aircraft System (UAS) Response Plan. The day after it was issued, the Federal Aviation Administration (FAA) issued a National Certification Alert requiring all commercial airports to have these procedures implemented and in their Airport Certification Manual by 2022. The WAA has purchased two authorized drones, as the majority of our Operations personnel hold a Part 107 drone license. The drones will be used for perimeter and security inspections, and will be able to document necessary items during an inspection.

Cargo numbers have risen significantly being 23% higher than the same period in 2019. After watching these numbers for the past year it seems likely that demand will remain high. The Airport has decided to hire a consultant to look at the feasibility of expansion of the Cargo ramp and the Cargo building.

The scope of services for evaluation of the terminal ticket counter layout design is close to being finalized.

Traci Nichols, Scot Rigby, Council Members Bryan Frye and Becky Tuttle, and Commissioner Pete Meitzner will all be attending the National Business Aviation Association Conference next week. They will be meeting with current tenants and some potential prospects.

**Air Service Update – Valerie Wise:**

Ms. Wise shared a PowerPoint presentation with the most recent Air Service updates. ICT has been outpacing the rest of the United States with capacity nearing 2019 levels. Most airlines are slowly phasing out 50-seater regional jets. This has been in the works for several years and could mean fewer flights but larger aircraft for our market.

The White House is pressing major U.S. airlines to mandate COVID-19 vaccines for employees by December 8th.

The WAA is currently working on a proposal for Allegiant to setup a base here in Wichita. We will put together a proposal that shows how Allegiant can keep 2-3 planes busy year round, including during the slow travel months.

**Project Updates – John Oswald:**

Mr. Oswald shared a PowerPoint presentation with updates on current projects such as the Runway Rehab Project, General Aviation Apron Project, and the Jabara Airport Layout Plan.

Mr. Rigby brought up a discussion regarding the Airport influence area. Currently, the Airport is notified if there's a project occurring within 300 feet of the boundaries of the Airport. The Airport is in talks with the Wichita Metropolitan Area Planning Commission to see if we are able to terminate the Airport influence area so that we are notified regarding any project that comes to their attention. In this way we will have the ability to discuss the potential impact of projects with the City Council.

**Other Business:**

Mr. Rigby mentioned that a proposal may be presented before the WAAB for feedback regarding the potential use of spec-hangar development at the Airport.

The next WAAB meeting will be held in-person with virtual participation available on Monday, November 1, 2021 at 3:00 p.m.

*Motion to adjourn at 3:58 p.m. by Paul Davis, second by Ron Ryan. Motion carried unanimously.*

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Jill Darge, Airport Clerk

Appointee	Representing	Appointment Expiration
<b>Jonathan McRoy</b>	Mayor	3/31/2022
<b>Karyn Page</b>	City Council – District I	3/31/2022
<b>Charles Fletcher</b>	City Council – District II	3/31/2022
<b>Paul Davis</b>	City Council – District III	3/31/2022
<b>Dr. Thom Rosenberg</b>	City Council – District IV	3/31/2022
<b>Joey Ellzey</b>	City Council – District V	3/31/2022
<b>Dwight Greenlee</b>	City Council – District VI	3/31/2022
<b>Ron Ryan</b>	Sedgwick County – 1 <sup>st</sup> District	3/31/2023
<b>John Hennessy, Jr.</b>	Sedgwick County – 2 <sup>nd</sup> District	3/31/2023
<b>Tim Bonnell</b>	Sedgwick County – 3 <sup>rd</sup> District	3/31/2023
<b>Shaqiyla Banks</b>	Sedgwick County – 4 <sup>th</sup> District	3/31/2022
<b>David Eslinger</b>	Sedgwick County – 5 <sup>th</sup> District	3/31/2023
<b>Randy Frazier</b>	REAP Representative	3/31/2022