

MINUTES OF THE CITY OF WICHITA
WICHITA AIRPORT ADVISORY BOARD

Monday, August 2, 2021

Present: Charles Fletcher (Chairman), Tim Bonnell (Vice Chairman), Paul Davis, David Eslinger, Dwight Greenlee, John Hennessy, Jr., Karyn Page, Ron Ryan

Airport Staff: Scot Rigby, Interim Director; Brad Christopher, Assistant Director; Valerie Wise, Air Service and Marketing Manager; Jean Zoglman, CFO; John Oswald, Engineering and Planning Manager; Traci Nichols, Properties Manager; Darlene Morris, Airport Systems Administrator; Elizabeth Anderson, Secretary; Leah Gisick, Airport Clerk

City Staff: Jay Hinkel, Deputy City Attorney
Eric Houghton, Deputy City Attorney

Guests: Andrew Crane, Guiding Paws ICT
Patrick Taylor, Coffman Associates
Pete Mitchell

Mr. Fletcher called the meeting to order at 3:02 p.m. Andrew Crane with Guiding Paws ICT spoke on the public agenda. He would like to do an education class with Airport Managers on how to approach a blind individual with a guide dog. Mr. Ryan suggested that he reach out to the airlines as it's more of an airline issue. Mr. Christopher and Ms. Wise both agreed to assist in putting together a meeting with the local airline managers. Mr. Greenlee recommended that our security officers be involved and Ms. Page suggested this subject be turned into a 'Best Practices' seminar.

Approval of Minutes:

Motion by Tim Bonnell and second by Ron Ryan to approve the minutes of the July 12, 2021 Wichita Airport Advisory Board meeting (WAAB). Motion carried unanimously.

Director's Report – Scot Rigby:

A business survey was sent out to get the business community's thoughts on air travel use in the weeks and months to come. This will assist us as we talk with local airlines in figuring out how to retain existing service and continue to grow.

Mr. Christopher mentioned that the July 22nd meeting with the Metropolitan Area of Planning Commission, to consider the vacation of 43rd St and Lindberg, was deferred to August 5th.

Ten honor flights have been scheduled. There will be a welcome home celebration for two charter flights when they return on September 28th and October 19th at the Doubletree Hotel.

The Airport is working with Mid Continent Aviation Services on some improvements related to Hangars 17 and 19. They plan to demolish one hangar and replace it with a larger one.

A Request for Qualifications has been solicited for a ticket counter review and analysis. We are asking for recommendations on how the ticket counters can be used in the most efficient and economical manner. A Pre-Proposal meeting is scheduled for August 5th with the Statement of Qualifications due on the following Friday.

David Eslinger joined at 3:05 pm.

Colonel James Jabara Airport Layout Plan – John Oswald / Patrick Taylor:

Mr. Oswald introduced Patrick Taylor. Mr. Taylor is with Coffman Associates and is the project manager for the Jabara Airport Layout Plan (ALP).

Mr. Taylor shared a PowerPoint regarding the ALP and Narrative Report. An ALP is required for any project in which an airport is seeking federal funding. Most projects to emerge from this study will be eligible for FAA funding. Jabara.airportstudy.com contains the entire report along with graphics and information on the public information workshop that was held.

Taylor pointed-out that, according to the state of Kansas, the Jabara Airport (AAO) is estimated to have a total economic output of over \$156 million, and there are currently 113 aircraft based there. That number is expected to grow over next 20 years to 138.

Mr. Taylor provided a brief overview of the narrative report, including: Chapter 1 – Inventory, Chapter 2 - Forecasts, Chapter 3 – Facility Requirements, Chapter 4 - Development Concepts, Chapter 5 – Capital Improvement Program, and ALP Drawing set. Taylor described how the Forecasts tie-in with Facility Requirements and Capital Improvement Program. However, there is no direct correlation between Forecasts, and the Design Concepts presented. The Design Concepts are simply “possibilities” that could be considered in the future, and likely funded through private investment, with the exception being t-hangar development.

A 20-year suggested capital improvement plan was shown which included the already underway extension of Taxiway A3. Cost estimates on all projects added up to around \$55million. Most would be eligible for FAA funding.

Brad Christopher noted that while several potential Development Concepts (Chapter 4 narrative report) were shared today, the ALP Drawing shown at the end of the PowerPoint, does not have Development Concepts included. Christopher emphasized the Development Concepts are simply potential possibilities that could be considered during the planning period, but not part of the actual plan that the FAA approves. The FAA only approves Forecasts (Chapter 2 narrative report), and the ALP set (14 drawing sheets). With the exception of t-hangars, nothing in the Development Concepts are reflected in the Capital Improvement Program.

John Hennessy Jr left at 4:34pm.

Other Business:

The next WAAB meeting will be held in-person with virtual participation available on Monday, September 13, 2021 at 3:00 p.m.

Due to no quorum remaining by the end of the meeting, at 4:37pm, Chairman Charlie Fletcher declared the meeting closed.

Leah Gisick, Airport Clerk

| Appointee | Representing | Appointment Expiration |
|---------------------------|--|------------------------|
| Jonathan McRoy | Mayor | 3/31/2022 |
| Karyn Page | City Council – District I | 3/31/2022 |
| Charles Fletcher | City Council – District II | 3/31/2022 |
| Paul Davis | City Council – District III | 3/31/2022 |
| Dr. Thom Rosenberg | City Council – District IV | 3/31/2022 |
| Joey Ellzey | City Council – District V | 3/31/2022 |
| Dwight Greenlee | City Council – District VI | 3/31/2022 |
| Ron Ryan | Sedgwick County – 1 st District | 3/31/2023 |
| John Hennessy, Jr. | Sedgwick County – 2 nd District | 3/31/2023 |
| Tim Bonnell | Sedgwick County – 3 rd District | 3/31/2023 |
| Shaqiyla Banks | Sedgwick County – 4 th District | 3/31/2022 |
| David Eslinger | Sedgwick County – 5 th District | 3/31/2023 |
| Randy Frazier | REAP Representative | 3/31/2022 |