

MINUTES OF THE CITY OF WICHITA
WICHITA AIRPORT ADVISORY BOARD

Monday, November 4 , 2019

- Present: Charles Fletcher (Vice Chairman), Robert Benton, Tim Bonnell, Paul Davis, David Eslinger, Randy Frazer, Dwight Greenlee, John Hennessy, Jr., Karyn Page, Brent Wooten.
- Airport Staff: Victor White, Director; Brad Christopher, Assistant Director; Jean Zoglman, Finance Manager, Valerie Wise, Air Service and Marketing Manager; John Oswald, Engineering and Planning Manager; Brian Cowles, Operations Manager, Roger Xanders, Chief of Airport Police & Fire; Kriscia Palacios, Clerk.
- City Staff: Robert Layton, City Manager (for the AAAE award presentation portion of the meeting); Jennifer Magana, Director of Law
- Guests: Tory Richardson, AAAE, Brian Strunk, MCA, Lonnie Vaughan, Yingling, Andrew Nichols, Yingling, Troy Harris, ABM Parking, Kevin Mangayi, ABM Parking, Lonny Wright, Kurt Yowell, MKEC.

Vice Chairman Fletcher called the meeting to order at 3:03 p.m. and asked if anyone was present to speak on the public agenda. No one came forward to speak.

Approval of Minutes

Motion by Mr. Greenlee and second by Ms. Page to approve the minutes of the October 7, 2019 Wichita Airport Advisory Board meeting (WAAB). Motion carried unanimously.

Presentation of AAAE Distinguished Service Award to Director of Airports

The Director introduced Tory Richardson, National Chairman for AAAE (American Association of Airport Executives), and President and CEO of Gerald R. Ford International Airport. Founded in 1928, AAAE is the world's largest professional organization representing the men and women who work at public-use commercial and general aviation airports.

Tory Richardson honored Victor White, with the AAAE Distinguished Service Award. This award is presented to airport executives in honor of an exemplary career and contributions to the airport industry. It is one of AAAE's highest levels of recognition. Victor has been serving on the Board of Directors of the South Central Chapter and the Northwest Chapter, culminating in being elected to serve as Chapter President of both organizations. He has served as Conference Chair of the AAAE Airport Planning, Design and Construction Symposium and the Northwest Chapter Annual

Conference. Since joining AAAE in the late 1970's, Victor has served on every AAAE committee. He became an A.A.E. in 1985. City Manager Robert Layton and WAAB Vice Chairman Fletcher each provided remarks at the ceremony.

Director's Report – Victor White:

Airline passenger growth in September was up, the increase for the year is up 6%. If the rest of this year continues to increase, then we will have a record year in passenger travel.

Fuel sales are up 3.5%; Jabara fuel sales went down. Concessions and retail are up 4%; parking sales are up 20%.

Doc's Friends are working in conjunction with WSU Tech to have a plane pull in April of next year in front of the hangar. It will be a fundraiser and they are currently looking for sponsors.

Valerie Wise has been working on the logistics with the new Wichita Baseball Team, the unveiling of the name will be on November 13th.

There will be a Travel Managers Conference on January 30, 2020. Valerie has been working with travel managers from Cargill, Textron, Koch, and others to put together this one-day conference. There will be airline speakers coming in from out of town to talk about new emerging technologies for travel managers to streamline the flight purchasing experience. There will be a panel discussion, and breakout sessions. The Business Travel Bootcamp conference will take place at the Hotel at Old Town.

The Airport is hosting the Shocker watch parties for the away games at Chicken & Pickle. The first away game is November 26. Frontier Airlines donated two \$250 travel vouchers for each away game this year, people who attend may enter the raffle.

Christmas music at the terminal will begin on December 3rd, and 15 school groups participating so far.

Christmas decorations by Tillie's Flowers will go up in the terminal on December 2nd.

The Annual Holiday Travel press conference here at the Airport, done in conjunction with the TSA, will take place on November 12th.

Red Skeleton, the Airport's Halloween mascot, did really well during Halloween and got a lot of social media presence.

Paradies Lagardere, our retail & concessions vendor has a program called Support Our Troops, which means that for every purchase, the customer will have the option to donate. They set a monetary goal, and have exceeded it already before year's end.

The new IT Master Capital plan has kicked off. The staff has done a fine job to make sure everything is well managed, and we will have feedback in the next 6-8 months as the plan unfolds.

Congratulations to Roger Xanders, Airport Police & Fire Chief, who received an AAAE certification, Airport Master Firefighter; he is one of three to obtain this certification in the state of Kansas – the other two are also employees of our airport.

Alex Tsakr, Operations Officer, passed the AAAE ACE Certification Operations test. The test is 150 questions covering all aspects of airport operations with a three hour time limit. Alex has been with the Airport Operations since December 2018. Congratulations, Alex.

Every year right before the start of the winter season, a Snow Rodeo takes place where our Airfield equipment operators and Operations staff practices their techniques on the runway during dry and clear weather – a lot goes into preparing for this event. It is a simulation that gears up the Airport team in preparation for a winter storm.

John Oswald will do a presentation at the next City Council meeting, on the 2020 Streetside Paving and Asphalt project.

Also, on the next City Council Agenda will be an Assignment of Lease from Wichita Airport Facilities to Mid-Continent Aviation Services.

Budget Approval for the Fuel Farm Rehabilitation will be presented tomorrow.

For years, the Airport has been a major player in the National Business Aviation Association (NBAA), which takes place annually in Las Vegas. The Airport partners with Greater Wichita Partnership on a booth. Traci Nichols and Belinda Witt attend this event every year.

96 U.S. Marines were stranded overnight at the Airport on October 15 and 16. This group was on a charter flight from East Coast to West Coast. They stopped in Wichita for fuel, however, the flight crew timed out, which, caused them to wait more than 16 hours to take off again. Due to their late arrival in Wichita, all restaurants within the terminal had already closed. Southwest Airlines employees ran to the store and cooked 200 homemade breakfast burritos, as well as provided juice, milk, and doughnuts at a makeshift food line at their ticket counter. United Airlines provided large boxes of chips, granola bars and other various snacks. Allegiant staff provided a dozen pizzas. Airport Authority staff provided Chick-fil-A sandwiches, coffee, and other pastries. Paradies, the airport's retail concessionaire, provided travel kits and toiletries. We received a lot of positive feedback through social media for our efforts. This is one small way the Team ICT folks showed their appreciation for the sacrifices our servicemen and women make for our country.

Ivanka Trump visited Wichita on October 24th. Chief Xanders and the Airport Police were in charge of escorting her and her crew throughout the Airport.

Discussion of Robert Martinez proposal to install Eisenhower Sculptures

Robert Martinez, a Wichita citizen, has presented an idea to the Director about putting up sculptures of Eisenhower near the Airport terminal on the entrance roadway. The Director presented sketches to the Board of Mr. Martinez's ideas. Mr. Martinez has conveyed that he is already working with sponsors to raise funds for the sculptures. The Board placed focus on ensuring the Eisenhower Family is supportive of the sculpture idea; furthermore, they recommend we refer Mr. Martinez to the City Arts Council and adhere to the City's process for selecting public art.

Motion by Ms. Page to recommend a referral to the City of Wichita Public Arts selection process, including consideration of the opinion of the Eisenhower Family. 2nd by Hennessy. Davis opposed. Motion passed.

Discussion of Disposition of Honeywell building and Lease

The Director presented a PowerPoint to discuss the Honeywell building and lease. Honeywell entered into a 30 year lease with the WAA in 2004. There are two 10-year renewal options; about 15 years remain on the base lease. Honeywell is abandoning the facility and moving the entire operation to Olathe, KS, where it will be combined with existing facilities and others being relocated from around the country. Honeywell has proposed terminating the lease instead of them attempting to find a company to either assign or sublease the agreement to for the remainder of the lease term. They have offered to buy out a portion of the lease and return the facility to the WAA. Their offer is for approximately three years of guaranteed land rent or \$300,000. Our real estate broker (NAI Martens), believes that the WAA should consider holding out for at least 5-6 years of guaranteed land rent because of the risk involved in finding an aviation tenant for such a large facility. The Director declined the offer. No action was taken on the matter pending a counter-offer back from Honeywell

UAS (Drone) Update and Video

Brian Cowles presented a drone video from the last footage obtained during the drone test. The Operations Manager says this could be beneficial to the Airport to determine if there is a change in the pavement, or if the markings are still in good shape. It could also be used for assistance in case of an aircraft emergency involving Police & Fire – the drone can identify hot spots that would not be easily seen otherwise. The FAA has approved the use of the drone at this Airport, and a successful perimeter inspection has already been completed using the drone.

Project Updates

John Oswald gave a PowerPoint presentation on the Medium Voltage, Phase VI and 2020 Streetside Paving projects. A & H Electric won the bid for the Medium Voltage, Phase VI project, which begins this Fall, with a duration of one year. As part of this project, the Airport Road street lights will be replaced for the first time. Both projects are funded solely from Airport funds. The 2020 Streetside Project is a combination of pavement preservation and rehabilitation. Certified Engineering Design has been selected to provide engineering services. The project starts in the Spring of 2020.

Other Business

The next WAAB meeting will be Monday, December 2, 2019 at 3:00 p.m.

Motion to adjourn at 4:47 p.m. by Ms. Page, 2nd by Mr. Bonnell. Motion carried unanimously.

Kriscia Palacios, Clerk